



MANAGER CODE OF CONDUCT

- My commitment as Manager is to ensure the safety and wellbeing of all young people involved whilst on tour.
- As Manager I am committed to my role of creating a positive team spirit.
- I have read and am aware of the Triathlon Zimbabwe Safeguarding policies on the TZ website including the rights of individuals and Athletes Code of Conduct.

I will ensure:

- I treat every athlete equally, showing no favouritism.
- The schedule is followed, for example curfews, meal times, training sessions and competitions.
- Athletes have the correct clothing and equipment they need for training and racing.
- All meals, snacks and refreshments are organised, on time and are more than adequate.
- All rules are enforced and report any infraction of Triathlon Zimbabwe Code of Behaviour.
- I handle any emergencies with common sense and ensure I have all athletes' medical details on hand.
- I accompany any injured or ill athlete who needs medical attention.
- I work cooperatively with other team officials including TZ Coach.
- I organise travel schedules and logistics.
- I do not consume alcoholic beverages whilst on manager's duty.
- I safeguard the athlete's tickets, passports, valuables and money when appropriate.
- I maintain a contact list of all key people, including coach, parents and emergency.
- I keep an accurate listing of expenses along with original receipts. Reimburse parents as required and provide a detailed financial report to TZ within 30 days of tour return.
- I provide a detailed tour report to TZ within 10 days of tour return.

Breach of Agreement

I confirm that I have read and understand the document. I acknowledge that, in the event of any breach of the Agreement, I shall be liable for any appropriate action at the discretion of Triathlon Zimbabwe.

Manager signature

Date

Manager name